

MINUTES OF
SMITH COUNTY 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
April 17, 2009

The regular session of the Board of Managers meeting was called to order by Chairman Gene Cottle' at 10:00 AM on April 17, 2009 in the Board Room of the District's office at 1001 ESE Loop 323.

Board Members Present: Gene Cottle
Jerry Shamburger
Ron Shaffer
Johnny Brown
Bobby Garmon
Gary Ferguson

Staff Present: Bill Morales
Shirley Singletary
Julia Austin
Jan Funderburgh

Guests: Jerry Merlick-Contact One
Dan-Director of solid waste
Jeff Haislet-ETMC

1. **Call to order and introductions.** Mr. Cottle stated that there was a quorum present. All voting members were present and our non-voting member Gary Ferguson was also present.
2. **Approval of March 19, 2009 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Shamburger motioned to accept the minutes. Mr. Brown seconded the motion. Motion was carried unanimously.
3. **Review March 2009 Financials.** Ms. Singletary reviewed the monthly financial report stating we are 6 months into the budget year. During March we paid in full for our Smart Board with projector \$4892.00 and our website design \$2100.00. The 9-1-1 system charges are down 7.61% and at this time we are still waiting on wireless charges we budgeted for to come in. Total personnel expenses are 2% under. Overall expenses are 5.27% under budget.
4. **Receive summary of 8^{1st} Legislative developments as submitted by Texas 9-1-1 Alliance.** Mr. Morales states that House Bill 1766, relating to exempting prepaid wireless telecommunications devices from the 9-1-1 emergency services fee is moving through process right now. Also House Bill 1587, 9-1-1 Alliance bill which requires all prepaid to pay the sur-charge fee is moving through the process as well. Mr. Morales states that we should keep an eye out for House Bill 2264, relating to the provision of a community telephone emergency notification system as part of the

9-1-1 system; which requires the 9-1-1 District to pay for a County wide reverse 911. Mr. Morales stated reverse 9-1-1 allows you to do mass telephone notification to a selected area. It will place calls automatically to notify people about dangers, tornados, gas leak, and any other information. Mr. Morales asked if there were any questions.

5. **Discuss and consider amending or establishing new signature cards for District checking and money market accounts.** Mr. Morales stated that each board member needed to sign for the new signature cards for District money market accounts at both the Bank of Tyler and Chase Bank. Mr. Brown motioned to accept. Mr. Shafer seconded the motion. Motion carried unanimously.
6. **Discuss and consider approval of the location and construction of a 440' foot communications tower on District property located at 11325 Spur 248 (communications center).** Mr. Morales states as the property owners the district must approve the plans to construct a 440' tower on the back part of the property. Mr. Haislet stated since the 9-1-1 District purchased that property this project has been on the work board. Also states they are just in the process of doing the upgrade from analog to digital which involves police, fire, EMS, city, and county. This is just one of 7 towers that will be in the city. Mr. Shamburger motioned to accept. Mr. Garmon seconded the motion. Motion carried unanimously.
7. **Discuss and consider authorizing the District Director to issue a follow-up to the June 3, 2008 letter to Mobile Communications, Emergency Services District #1, Emergency Services District #2, and Overton VFD that pager service will no longer be funded by the 9-1-1 District effective June 30, 2009.** Mr. Morales stated that we are not trying to create any problems by continuing to send letters. Mr. Morales states the first letter we sent to them was back in June which gave them 13 months to go ahead and secure contracts with pagers. We are 3 months away from terminating our contract and as far as he knows they have yet to secure their paging contract. Mr. Morales states he is trying to avoid any problems come July 1st when their paging service is cut off. Mr. Shamburger motioned to accept. Mr. Garmon seconded the motion. Motion carried unanimously.
8. **Discuss and consider authorizing the District Director to purchase MapSAG GIS Data Management Advanced System and Simple Cell to provide mapping management tools for validating, maintaining, refining and reporting highly accurate GIS and 9-1-1 databases utilized by all agencies within the 9-1-1 District boundaries.** Ms. Funderburgh stated that having MapSAG GIS Data Management Advanced System and Simple Cell will be highly effective in validating and maintaining the 9-1-1 database. Mr. Merlick gave a presentation over the software stating they have several different products such as MapSAG, dispatch mapping system, Simple Cell, and a new product coming out which is a Web Based Data Solution. As far as other services they provide they do mapping, GPS collection for agencies, addressing, and web mapping solutions. Then Mr. Merlick gave examples of different ways to use to software and how it is used, stating the primary purpose of MapSAG is to make sure your data is extremely accurate. Mr. Brown motioned to accept for the price of \$49,041. Mr. Shaffer seconded the motion. Motion was carried unanimously.

- 9. Review March 2009 database activities including, addressing, MSAG, and plat reports.** Ms. Funderburgh reviewed her report stating that in the month of March there were 65 new addresses, 10 MSAGS, and 8 Plats.

The meeting was adjourned at 11:46 AM

Gene Cottle-Chairman of the Board of Managers
Smith County 9-1-1 Communications District