

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
January 18, 2017

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:02 AM on January 18, 2017 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Ron Shaffer
 Bobby Garmon

Staff Present: Bill Morales
 Catarina Ridgeway

Guest: Ron Stutes- Legal Counsel

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Voting member Mr. Johnny Brown and non-voting member Fred Cowden were not present.
- 2. Approval of December 14, 2016 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of December 2016 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 25 percent of the budget year. The expenses are at 17 percent and the income is at 29 percent of the budgeted year. Mr. Bobby Garmon made a motion to accept the financials and Mr. Shaffer seconded the motion. The motion was carried unanimously.
- 4. Review December 2016 Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales stated that he did not receive the trouble tickets for the month of December. He will present the November and December trouble tickets next month.
- 5. Review December 2016 SC911 Database and GIS activities.** Ms. Jan Funderburgh was not present for the board meeting. She was in training with AT&T.
- 6. Review December 2016 Public Education and Training Activities.** Ms. Claudia Diaz was not present but she left her sheet for the month of December. The events and activities included the Peace Officers Meeting, Trainers Consortium, TCOLE Quarterly Meeting, Criticall Testing, CAP course #2105, Manager/Supervisor Meeting, Legal Update, and TTY/TDD-Train the Trainer. Ms. Diaz also presented reports on the Aurora system. It shows the break down on the number of calls made to 911. The most call service used are wireless calls.

7. Discuss, consider, and take any necessary action on the appointment or re-appointment of a Chairman, Vice-Chairman, and Secretary/Treasurer for the Smith County 911 Communications District Board of Managers. Mr. Gene Cottle will remain Chairman, Mr. Jerry Shamburger will remain Vice Chairman, and Mr. Ron Shaffer will remain Secretary/Treasurer. Mr. Garmon made a motion to accept and Mr. Shaffer seconded the motion. The motion was carried unanimously.

8. EXECUTIVE SESSION: As allowed by the Texas Open Meeting Law, Chapter 551, Texas Government Code, the Board will convene in a closed session to consider the following:

- a. Section 551.074 (1), "Personnel Matters"— "to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of Director."**

9. Resume Open Meeting. The meeting was resumed at 11:04 am. No action was taken during the executive session.

10. Discuss, consider and take any necessary action regarding the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of the Director. No motion was made or needed.

11. The meeting was adjourned at 11: 06am. Mr. Garmon made a motion to accept and Mr. Shaffer seconded the motion.

