

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
February 15, 2017

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:00 AM on February 15, 2017 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:       Gene Cottle  
  Jerry Shamburger  
  Ron Shaffer  
  Johnny Brown

Staff Present:                    Bill Morales  
  Jan Funderburgh  
  Catarina Ridgeway  
  Louie Downey

Guest:                            Bill Koch- Valley View Consulting  
  Terrance Gorman- City of Tyler  
  Amanda Cook- Tyler PD  
  Michael Howell- EMS/ETMC

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Voting member Mr. Bobby Garmon and non-voting member Fred Cowden were not present.
  
- 2. Approval of January 18, 2017 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Ron Shaffer made a motion to accept the minutes and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
  
- 3. Review and Approval of January 2017 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 33 percent of the budget year. The expenses are at 23 percent and the income is at 35 percent of the budgeted year. Mr. Johnny Brown made a motion to accept the financials and Mr. Shamburger seconded the motion. The motion was carried unanimously.
  
- 4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales stated that we do not have trouble tickets again for this month. He finally heard from an AT&T rep. The former trouble ticket person is no longer with the company.
  
- 5. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh stated that she went to a NENA meeting last week to help work out issues going on with Next Generation.

**6. Review Public Education and Training Activities.** Ms. Claudia Diaz was not present but she left her sheet for the month of January. The events and activities included the Spanish for LE/TC-Mabank, NLETS/TLETS training- SCEOC, Critical Testing, Aurora Training, VESTA/VELA-OPD, and Dispatch Academy Prep- Lindale PD, Tyler PD, Overton PD, Smith County SO, TJC-Dispatch.

**7. Discuss, consider, and take any necessary action to authorize the District Director to award the Bank Depository Contract to Southside Bank for a two-year term commencing on April 1, 2017 and end on March 31, 2019 with the option to extend for three (3) additional one-year terms.** Mr. Bill Koch presented the Bank Depository Contract to the Smith County 911 Board members. Mr. Brown made a motion to accept the Bank Depository Contract and Mr. Shaffer seconded the motion. The motion was carried unanimously.

**8. Discuss, consider, and take any necessary action to authorize the District Director to enter into a purchase agreement with Commercial Electronics Corporation in the amount not to exceed \$13,000 for the purchase of a 911/Radio Voice Recorder to be installed at DPS-Tyler (secondary PSAP) to enhance the delivery of 911 services to the citizens of the Smith County.** Mr. Brown made a motion to enter into a purchase agreement with Commercial Electronics not to exceed \$13,000 and Mr. Shamburger seconded the motion. The motion was carried unanimously.

**9. Discuss, consider, and take any necessary action to authorize the District Director to enter into a purchase agreement with SHI Government Solutions in the amount not to exceed \$23,000 for the purchase of Microsoft SQL Server License and Software on behalf of the GIS Consortium.** Mr. Shamburger made a motion to enter into a purchase agreement with Microsoft SQL Server License and Software not to exceed \$23,000 and Mr. Shaffer seconded the motion. The motion was carried unanimously.

**10. District Director Report.** Mr. Morales stated that the City of Troup and Arp will be asking for PSAP participation funds next month. The NENA and APCO conferences are coming up. Mr. Morales is asking all board member to let him know which conference they would like to attend. The SC 911 District just posted the new GIS Coordinator position.

**11. The meeting was adjourned at 10:28am.** Mr. Shaffer made a motion to accept and Mr. Brown seconded the motion.