

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
March 15, 2017

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:00 AM on March 15, 2017 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Johnny Brown
 Bobby Garmon

Staff Present: Bill Morales
 Jan Funderburgh
 Louie Downey

Guest: Terrance Gorman- City of Tyler
 Amanda Cook- Tyler PD

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Voting member Mr. Ron Shaffer and non-voting member Fred Cowden were not present.
- 2. Approval of February 15, 2017 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of February 2017 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated that we are at 41 percent of the budget year. The expenses are at 32 percent and the income is at 45 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Shamburger seconded the motion. The motion was carried unanimously.
- 4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales stated that the 911 District has a new AT&T rep. His name is Blaine Johnson. The trouble tickets are included for the months of December, January, and February.
- 5. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh stated that everything is going good. Mr. Morales stated that the GIS Coordinator position is still open. We have had about 5 applicants apply. Ms. Funderburgh stated that we will keep it open until the right person is found.
- 6. Review Public Education and Training Activities.** Ms. Claudia Diaz was not present but she left her sheet for the month of February. The events and activities included for the month of February were Spanish for TC- Tarrant County, POA, criticalll testing, Dispatch Academy (Lindale PD, Tyler PD, Overton PD, Smith County SO, and TJC-Dispatch), and Dispatch Academy Classes- Basic TC licensing course, Crisis Communication, TCIC/NCIC, TTY/TDD, Test review (14 testers total). The academy had

a 100% passing rate.

7. Discuss, consider, and take any necessary action planning events for Telecommunicators Appreciation Week –April 10-14, 2017. Mr. Morales stated that normally for TC Week we have a banquet and giveaways. The banquet was the main suggestion of the board members. Mr. Morales stated he would get together with the staff and plan a banquet.

8. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Troup Police Department in the amount not to exceed \$7000 for the purchase of two Motorola APX4000 Portable Radios and twenty XTS 2500 Batteries for existing radios to be utilized by the Troup Police department to enhance the delivery of 911 services to the citizens of the City of Troup and Smith County. The Troup PD is asking for two radios and twenty batteries for existing radios to be used by the PD. Mr. Shamburger made a motion to accept the amount not to exceed \$7,000 and Mr. Garmon seconded the motion. The motion was carried unanimously.

9. Discuss, consider, and take any necessary action to authorize the District Director to approve a first-time Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Arp Police Department in the amount not to exceed \$20,000 for the participation in the purchase of One PowerEdge T430 Server, four in-car Tablet Computers, Five Desktop computers, and installation hardware to be installed and utilized by the Arp Police Department to enhance the delivery of 911 services to the citizens of The City of Arp and Smith County. The Arp PD is asking for a server, four in car tablets, five desktop computers, and the installation. Mr. Garmon made a motion to accept the amount not to exceed \$20,000 and Mr. Shamburger seconded the motion. The motion was carried unanimously.

10. District Director Report. Mr. Morales stated that we are having issues with the generator. Mr. Morales stated, Louie Downey is trying to get a meeting together to get everything corrected with the generator.

11. The meeting was adjourned at 10:46 am. Mr. Garmon made a motion to accept and Mr. Shamburger seconded the motion.