

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
April 18, 2018

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:02 PM on April 18, 2018 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Bobby Garmon
 Jerry Shamburger
 Ron Shaffer
 Fred Cowden

Staff Present: Bill Morales
 Jan Funderburgh
 Catarina Ridgeway
 Louie Downey
 Victoria Davis

Guest: Ron Stutes- Attorney
 Ed Morris- Whitehouse PD
 Joy Perryman- Smith County

1. **Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Voting member Mr. Johnny Brown was not present.
2. **Approval of Board March 21, 2018 Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
3. **Review and Approval of March 2018 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated for the month of December. We are at 50 percent of the budgeted year. The expenses are at 34 percent and the income is at 50 percent of the budgeted year. Mr. Garmon made a motion to accept the financials and Mr. Shamburger seconded the motion. The motion was carried unanimously.
4. **Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for March. He did not have any major issues to report.
5. **Review SC911 Database and GIS activities.** Ms. Jan Funderburgh discussed the changes that would be coming to 911. There will be changes with AT&T and Datamaster. We will discuss more detail later in the meeting.
6. **Review Public Education and Training Activities.** Mr. Morales stated that the banquet went well and the board members thanked the staff for the banquet.
7. **Discuss, consider, and take any necessary action to authorize the District Director enter into a five-year contract with AT&T for the installation of hardware, software and network services to enable short message service (SMS) text to 911 solutions as an upgrade the delivery of Text to 911 via TTY currently used within the SC911 service area in the amount not to exceed \$165,000.** Mr. Morales stated that this new upgrade and equipment with AT&T to enable SMS text to 911 versus TTY will make the 911 system work better. The price includes new servers, firewalls, and TCC - 3-year subscription. Mr. Garmon made a motion to accept a 3-year

contract with AT&T and Mr. Shamburger seconded the motion. The motion was carried unanimously.

8. Discuss, consider, and take any necessary action to authorize the District Director enter into a contract with 911 DataMaster for the DataBond 911 Database Software and Services for a period of five years in the amount not to exceed \$40,000 annually and a one-time charge of \$7500. Mr. Shamburger made a motion to accept and Mr. Garmon seconded the motion not to exceed \$40,000 annually and a one-time charge of \$7,500. The motion was carried unanimously.

9. Discuss, consider, and take any necessary action to authorize the District Director enter into an Interlocal Agreement with Greater Harris County 911 District (GHC911) for the NG911 cooperation, use, and sharing of hosted technology and associated technical and operational system support as part of the DataBond contract in the amount not to exceed \$5000.00 annually. Mr. Garmon made a motion to accept and Mr. Shamburger seconded the motion to enter into an agreement with Greater Harris County 911 District not to exceed \$5,000 annually. The motion was carried unanimously.

10. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Whitehouse Police Department in the amount not to exceed \$32,965.00 towards the purchase of in-car audio/video systems to upgrade existing equipment to enhance the delivery of 911 services to the citizens within the City of Whitehouse and Smith County. No action was taken.

11. Discuss, consider, and take any necessary action to authorize the District Director to purchase replacement vehicle utilizing the HGAC Buy Program in the amount not to exceed \$35,000 including the sale or trade of the 2014 Chevrolet Suburban. No action was taken.

12. Discuss, consider, and take necessary action to authorize the District Director to change PSAP Training and Testing Coordinator approved position to an Administrative Assistant Position that includes assisting with coordinating public education and training duties. Mr. Garmon made a motion to accept this position with the salary not to exceed \$35,000 and Mr. Shamburger seconded the motion. The motion was accept unanimously.

13. EXECUTIVE SESSION: As allowed by Texas Open Meeting Law, Subchapter D Chapter 551, Texas Government Code, the Board will convene in a closed session to consider the following;

- a. **Section 551.072 Deliberation about Real Property to discuss the purchase, exchange, lease or value of real property.**

14. Resume Open Meeting. Resumed meeting at 11:44 am

15. Discuss, consider and take any action on the purchase, exchange, lease, or value of real property. No action taken.

16. District Directors Report. No action taken.

17. Mr. Ron Shaffer made a motion to adjourn and Mr. Brown seconded the motion at 11:44 am.