

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
April 19, 2017

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:04 AM on April 19, 2017 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:       Gene Cottle  
                                      Jerry Shamburger  
                                      Johnny Brown  
                                      Bobby Garmon  
                                      Ron Shaffer

Staff Present:                   Bill Morales  
                                      Jan Funderburgh  
                                      Catarina Ridgeway  
                                      Louie Downey

Guest:                             Ron Stutes-911 District Attorney

1. **Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present.
2. **Approval of March 15, 2017 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
3. **Review and Approval of March 2017 Financials.** Mr. Bill Morales presented the balance sheet. We will have the financial report for March and April at the next board meeting.
4. **Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets. He did not have any major issues to report.
5. **Review SC911 Database and GIS activities.** Ms. Jan Funderburgh did not have anything new to report.
6. **Review Public Education and Training Activities.** Ms. Claudia Diaz was not present but she left her sheet for the month of March. The events and activities included for the month of March were Dispatcher Academy, TTY/TDD training, TCOLE 1013 State review, TCOLE 1013 State Exam (100% pass rate), Intermediate Spanish for TC's, cultural diversity training, stress management committee, kid fest prep meeting, critical testing onsite, and preparation for TC Week.
7. **Discuss, consider, and take any necessary action planning events for Telecommunicators Appreciation Week for April 10-14, 2017.** The TC Banquet will be Thursday April 20, 2017 at the Hollytree County Club. We had gifts delivered last week to all the dispatchers at the PSAPs. Each person received a t-shirt, long sleeve t-shirt, and a duffle bag with a sports bottle and towel.

**8. Discuss, consider, and take any necessary action to authorize the District Director to sign a letter of engagement with Acker & Company for audit of District finances for the fiscal year ended September 30, 2016 as per Government Code Chapter 2254.003.** Mr. Shamburger motion to accept a letter of engagement to Acker & Company not to exceed \$12,000 and Mr. Garmon seconded the motion. The motion was seconded. The motion was carried unanimously.

**9. Discuss, consider, and take any necessary action to authorize the District Director and District Legal Counsel to review the existing Public Safety Answering Point (PSAP) Interlocal Funding Agreement as it relates to the change in ownership, operation, and funding of the ETMC-EMS.** Mr. Morales told the board members that the 911 District is trying to take extra precaution. Mr. Jeff Haislett stated that the only thing to change would be the name change of the hospital. Any further discussion should be held in close session per our attorney, Mr. Ron Stutes.

**10. District Director Report.** Mr. Morales stated that he did not have anything new to report.

**11. The meeting was adjourned at 10:35 am.** Mr. Johnny Brown made a motion to accept and Mr. Ron Shaffer seconded the motion.