

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
May 17, 2017

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:01 AM on May 17, 2017 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Johnny Brown
 Bobby Garmon
 Ron Shaffer

Staff Present: Bill Morales
 Jan Funderburgh
 Catarina Ridgeway
 Louie Downey
 Victoria Davis

Guest: Ron Stutes-911 District Attorney
 Dan Allee- City of Tyler
 Ivan Leon- ETMC/EMS

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Voting member Mr. Jerry Shamburger and Ron Shaffer were not present. Non-voting member Fred Cowden was not present.
- 2. Approval of April 19, 2017 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown made a motion to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of March and April 2017 Financials.** Mr. Bill Morales presented the financials for March and April for review and discussion. Mr. Morales stated for the month of April we are at 58 percent of the budget year. The expenses are at 39 percent and the income is at 58 percent of the budgeted year. Mr. Morales stated for the month of March we are at 52 percent of the budget year. The expenses are at 38 percent and the income is at 52 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Garmon seconded the motion. The motion was carried unanimously.
- 4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets. He did not have any major issues to report.
- 5. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh did not have anything new to report. She welcomed our newest employee Victoria Davis to the SC 911 District.

6. Review Public Education and Training Activities. Ms. Claudia Diaz was not present but she left her sheet for the month of April. These events and activities included for the month of April were Kid's Fest 2017, TTY/TDD training, Criticall, Stress Management for TC Meeting, Telecommunicator's Week, Cultural Diversity, PSAP Phone Accuracy Testing, and NMEC update training.

7. Discuss, consider, and take any necessary action to amend Resolution 13-003 Public Safety Answering Point (PSAP) Project Participation Funding Guidelines. Mr. Morales discussed the current PSAP Project Participation Funding Guidelines with the board members and then discussed the Tarrant County 911 District PSAP assistance program. Mr. Morales stated that we are going to start approving less PSAP funding and PSAP travel. The SC 911 District is getting ready to purchase a new building for the SC 911 District. Mr. Ron Stutes discussed the legal aspect of the PSAP funding requirements and guidelines.

8. Discuss, consider, and take any necessary action to authorize the District Director, on behalf of the GIS Consortium, to submit a Scope of Work for Acquisition and Production of high resolution Orthoimagery to the StratMap/DIR Vendor pool on May 22, 2017 through the Texas Strategic Mapping Contract issued by the Texas Water Development Board. Mr. Morales discussed the new proposal for the new aerial photography project. The SC 911 District is considering an interlocal agreement with Longview and Cherokee County. We will know. Mr. Garmon made a motion to accept and Mr. Garmon seconded the motion. The motion was carried unanimously.

9. Discuss, consider, and take any necessary action to authorize the District Director and District Legal Counsel to review the existing Public Safety Answering Point (PSAP) Interlocal Funding Agreement as it relates to the change in ownership, operation, and funding of the ETMC-EMS. Mr. Morales stated that he didn't have anything new to report.

10. District Director Report. Mr. Morales discussed the conferences and dates. The NENA conference is in June in San Antonio, Texas. The APCO conference is in August in Denver, Colorado.

11. The meeting was adjourned at 11:00 am. Mr. Brown made a motion to accept and Mr. Garmon seconded the motion.