

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
June 21, 2017

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:00 AM on June 21, 2017 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:      Gene Cottle  
   Johnny Brown  
   Bobby Garmon  
   Ron Shaffer  
   Jerry Shamburger  
   Fred Cowden

Staff Present:                      Bill Morales  
   Jan Funderburgh  
   Catarina Ridgeway  
   Louie Downey  
   Victoria Davis

Guest:                                Ron Stutes- 911 District Attorney  
   Terry Rozell- Smith County ESD 2  
   Randy Melton- Smith County ESD 2  
   Ivan Leon- ETMC/EMS  
   Amanda Cook- Tyler PD  
   Matthew Smyser- Tyler PD

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present.
- 2. Approval of May 17, 2017 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of May 2017 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated for the month of May we are at 66 percent of the budget year. The expenses are at 46 percent and the income is at 69 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
- 4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets. He did not have any major issues to report.
- 5. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh discussed the AT&T outage that occurred a few months ago.

**6. Review Public Education and Training Activities.** Ms. Claudia Diaz was not present but she left her sheet for the month of May. These events and activities included for the month of May were TJC Meeting, VESTA Analytics Webinar, Smith County Day of Caring, Legal Update training, TC Role in Liability and Professionalism Committee Meeting, Vacation Bible School-giveaways, Criticall, and TTY/TDD training.

**7. Discuss, consider, and take any necessary action to approve Resolution 17-001 Public Safety Answering Point (PSAP) Training and Travel Funding Guidelines.** Mr. Morales presented the draft copy of the PSAP Travel Request Form and Resolution. Once the Resolution is finalized our attorney will look over it and then it will be sent for approval to our 911 District board members.

**8. Discuss, consider, and take any necessary action on behalf of the GIS Consortium, regarding the Acquisition and Production of high resolution Orthoimagery project.** The SC 911 District is waiting to hear back on the proposal. We should hear something soon. Mrs. Victoria Davis will oversee the orthoimagery project.

**9. Discuss, consider, and take any necessary action to authorize the District Director and District Legal Counsel to review the existing Public Safety Answering Point (PSAP) Interlocal Funding Agreement as it relates to the change in ownership, operation, and funding of the ETMC-EMS.** Mr. Morales stated that we still do not have any new information. We are waiting to hear back from ETMC-EMS. Mr. Ivan Leon stated that ETMC-EMS has 22 potential buyers and they have narrowed it down to 6 buyers. ETMC is still trying to decide which buyer they will choose.

**10. Discuss, consider, and take any necessary action to authorize the District Director to approve a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The Smith County Emergency Services District 2 in the amount not to exceed \$15,000 towards the purchase of a 106-foot portable antenna mast mounted on self-contained trailer to be deployed at incidents to enhance the delivery of 911 services to the citizens within Smith County.** Mr. Morales stated that the Smith County Emergency Service District 2 is requesting funds for a portable antenna. The funds should not exceed \$15,000. Mr. Garmon made a motion to accept and Mr. Brown seconded the motion. The motion was carried unanimously.

**11. District Director Report.** Mr. Morales had a few items to discuss. The SC 911 District is still in the process of getting TJC as a secondary PSAP. It should be completed within the next month. The next conference is APCO and it will be in Denver, Colorado. The date is August 13, 2017 through August 16, 2017. The SC 911 District will start getting together with different agencies to discuss PSAP projects for the upcoming budget year.

**12. The meeting was adjourned at 11:0am.** Mr. Garmon made a motion to accept and Mr. Shaffer seconded the motion.