

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
October 18, 2017

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 1:00 PM on October 18, 2017 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Ron Shaffer
 Johnny Brown
 Bobby Garmon
 Jerry Shamburger

Staff Present: Bill Morales
 Jan Funderburgh
 Catarina Ridgeway
 Louie Downey
 Victoria Davis

Guest: David Coble- City of Tyler
 Nathaniel Moran- Smith County
 Joy Perryman- Smith County
 Ivan Leon- ETMC/EMS

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Non-voting member Fred Cowden was not present.
- 2. Approval of Board July 18, 2017 and September 20, 2017 Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of September 2017 Financials.** Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated for the month of September we are at 100 percent of the budget year. The expenses are at 72 percent and the income is at 105 percent of the budgeted year. Mr. Ron Shaffer made a motion to accept the financials and Mr. Garmon seconded the motion. The motion was carried unanimously.
- 4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for September. He did not have any major issues to report.
- 5. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh and Mrs. Victoria Davis presented the call reports for the month of September 2017. They also presented a year to date call report. The City of Tyler received 83,000 calls, Smith County received 59,000 calls, the City of Overton received 537 calls, and the City of Lindale received 4,800 calls. Ms. Funderburgh also stated that the aerial photography has started.

6. Review September 2017 Public Education and Training Activities. Ms. Claudia Diaz is out on STD/FMLA. She will present her activities when she returns to work.

7. Discuss, consider, and take any necessary action to authorize the District director to enter into a purchase agreement with ECX Systems for the purchase of an office server in the amount not to exceed \$35,000. Mr. Morales stated that this agenda item is for the server at the Smith County 911 District. Mr. Jerry Shamburger made the motion to approve the serve for the office not to exceed \$35,000 and payment would be sent once the equipment is delivered. Mr. Garmon seconded the motion. The motion was carried unanimously.

8. Receive update, consider, and take any necessary action to authorize the District Director and District Legal Counsel to review the existing Public Safety Answering Point (PSAP) Interlocal Funding Agreement as it relates to the change in ownership, operation, and funding of the ETMC-EMS. Mr. Ivan Smith said the letter of intent has been written. He is hoping it will be completed by the first of the year. ETMC will be changing names to Paramedics Plus.

9. Receive review of Public Safety Answering Point (PSAP) Participation Funds distributed to participating entities from FY 2008 to FY 2017. Mr. Morales presented a chart to show the breakdown of funding between the 13 PSAP's in our agency since 2010.

10. Discuss, consider, and take any necessary action to amend Resolution Number 11-003 PSAP Participation Funding Guidelines including the Interlocal Public Safety Answering Point (PSAP) Project Participation Agreement currently in effect with all participating entities. Mr. Morales presented the PSAP participation funding forms to the SC 911 Board members. Mr. Morales discussed changing the guidelines but he does not have any current recommendations. He also brought other funding guidelines from other Districts in the state of Texas.

11. The meeting was adjourned at 2:11 pm. Mr. Shaffer made a motion to accept and Mr. Shamburger seconded the motion.