

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
December 13, 2017

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:00 PM on December 13, 2017 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Ron Shaffer
 Johnny Brown
 Bobby Garmon
 Jerry Shamburger

Staff Present: Bill Morales
 Jan Funderburgh
 Catarina Ridgeway
 Victoria Davis

Guest: Ron Stutes- Attorney
 Joy Perryman- Smith County
 James Stefva- AMR
 William Koch- Valley View Consulting
 David Long- Tyler PD
 Linda Shamburger- Visitor
 Ivan Leon- ETMC/EMS
 Lanny Buck- KSA

1. Call to order and introduction. Mr. Gene Cottle stated that there was a quorum present. Non-voting member Fred Cowden was not present.

2. Approval of Board October 18, 2017 Meeting Minutes. Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

3. Review and Approval of October and November 2017 Financials. Mr. Bill Morales presented the financials for review and discussion. Mr. Morales stated for the month of October and November. We are at 16 percent of the budget year. The expenses are at 17 percent and the income is at 10 percent of the budgeted year. Mr. Brown made a motion to accept the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.

4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points. Mr. Morales presented the trouble tickets for October and November. He did not have any major issues to report.

5. Review SC911 Database and GIS activities. Ms. Jan Funderburgh stated that the GIS data is starting to be entered into the Location Validation Function (LVF).

6. Review October and November 2017 Public Education and Training Activities. Ms. Claudia Diaz is out on STD/FMLA. She will present her activities when she returns to work.

7. Receive update on nominations for 3 SC911 Board of Directors nominations/appointments set to expire on December 31, 2017. Mr. Shaffer, Mr. Brown, and Mr. Bobby Garmon were all up for re-election. We did not get any other nominations so the SC 911 District Board Members will stay the same.

8. Discuss, consider, and take any necessary action on Resolution 15-002, 2018 Official Holiday schedule for SC911 District. Mr. Morales presented the 2018 Holiday Schedule to the SC 911 District board members. Mr. Brown made a motion to accept and Mr. Garmon seconded the motion. The motion was carried unanimously.

9. Discuss and consider amending the approved Smith County 9-1-1 Communications District Investment Policy as required by Chapter 2256 of the Government Code (Public Funds Investment Act). Mr. William Koch went over the changes made to the Smith County 911 Communications District Investment Policy. He stated that no major changes were made to the investment policy. Mr. Shaffer made a motion to accept and Mr. Brown made seconded the motion. The motion was carried unanimously.

10. District Directors Report. Mr. Morales stated that TJC is ready for training on the equipment. We may have to bring a new trainer depending on the return of Claudia Diaz. Next, he stated that he will start looking for new property for the SC 911 District new building. He also stated he wanted the SC 911 District board members to start thinking about which conference they would like to attend this summer.

11. The meeting was adjourned at 10:44 am. Mr. Garmon made a motion to accept and Mr. Brown seconded the motion.

12. Following adjournment of the business meeting, the SC911 District Board of Managers will host a Christmas lunch for SC911 Employees. There is the possibility that a quorum of the SC911 Board of Managers will be present at a luncheon on Wednesday, December 13, 2017 between 11:30 am and 1:30 pm, located at Bernard's Mediterranean Restaurant, 212 Grande Blvd, Ste 106, Tyler, TX 75703. No action items will be considered by the Board and no official action by the Board is scheduled to be taken during this event.