

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
February 20, 2019

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:07 AM on February 20, 2019 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
Jerry Shamburger
Johnny Brown
Bobby Garmon
Fred Cowan
Ron Shaffer (Present at 10:12 am)

Staff Present: Bill Morales
Jan Funderburgh
Louie Downey
Danna Hudson
Victoria Davis
Catarina Ridgeway

Guest: Kendall Brown- Troup PD
Claudia Diaz- Public

1. Call to order and introduction. Mr. Gene Cottle stated that there was a quorum present, voting member Ron Schaffer was not present (present at 10:12 am). Non-voting member Ron Stutes was not present.

2. Approval of January 16, 2019 Meeting Minutes. Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

3. Review and Approval of January 2019 Financials. Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of January we are at 33 percent of the budgeted year. The expenses are at 26 percent and the income is at 32 percent of the budgeted year. Mr. Bobby Garmon made a motion to approve the financials and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points. Mr. Morales presented the trouble tickets for December, stated that the formatting has changed, no major issues to report.

5. Review SC911 Database and GIS activities. Ms. Jan Funderburgh stated things were going well. Circuits are up, and a router has arrived, testing will begin once routers are plugged in and configured.

6. Discuss, consider, and take any necessary action to ratify the action of the District Director to administratively approve, as allowed by PSAP Participation Funding Guidelines, a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from Smith County Precinct 1 Constables Office in the amount not to exceed \$5000.00 towards the purchase and installation of one (1) Kenwood dash mount radio (\$2443.75) to enhance the delivery of 911 services to the citizens within Smith County. Mr. Morales stated that the request consisted within normal administrative guidelines. In the respect of avoiding conflict of

interest, voting board member Mr. Bobby Gorman, Smith County, and Mr. Gene Cottle, City of Troup, would be abstaining from vote. Mr. Johnny Brown made a motion to approve, Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.

7. Discuss, consider, and take any necessary action to ratify the action of the District Director to administratively approve, as allowed by PSAP Participation Funding Guidelines, a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Troup in the amount not to exceed \$5000.00 towards the purchase and installation of one (1) Motorola APX dash mount radio (\$3664.58) to enhance the delivery of 911 services to the citizens within Troup Texas and Smith County. Mr. Morales stated that the request consisted within normal administrative guidelines. In the respect of avoiding conflict of interest, voting board member Mr. Bobby Gorman, Smith County, and Mr. Gene Cottle, City of Troup, would be abstaining from vote. Mr. Jerry Shamburger made a motion to approve, Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

8. Receive update, discuss, consider, and take any necessary action authorizing the District Director issue payment for services to date related to the design, renovation and construction of the SC911 District Administration Building, to Fitzpatrick Architects. Mr. Morales stated that a payment for the services to date of \$7000 for schematic preliminary drawings would be issued to Fitzpatrick Architects for first installment as agreed. Mr. Johnny Brown made a motion to approve, Mr. Ron Schaffer seconded the motion. The motion was carried unanimously.

9. Receive update from Director for 2019 Telecommunicator week. Mr. Morales stated that the 2019 Telecommunicator banquet would be held at Grand Slam in Times Square Center. The banquet will include dispatchers and their families in appreciation for the sacrifices made on behalf of both.

10. District Directors Report. Mr. Bill Morales stated that the district will work with interested interlocal partners for option to acquire generator as per agreement upon districts relocation to new building.

11. Mr. Bobby Garmon made a motion to adjourn and Mr. Johnny Brown seconded the motion at 10:48 am.