

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
March 20, 2019

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:04 AM on March 20, 2019 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Johnny Brown
 Fred Cowan

Staff Present: Bill Morales
 Jan Funderburgh
 Louie Downey
 Danna Hudson
 Victoria Davis
 Catarina Ridgeway

Guest: SGT, Todd Spanks- Overton Police Department
 Mark Willard- UTHET EMS
 Ivan Leon-UTHET EMS
 Trey Greer- Fitzpatrick Architects
 Corey Guidry- Fitzpatrick Architects

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present, voting members Ron Schaffer and Bobby Garmon was not present. Non-voting member Ron Stutes was not present.
- 2. Approval of February 20, 2019 Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown made a motion to accept the minutes and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of February 2019 Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of February we are at 42 percent of the budgeted year. The expenses are at 31 percent and the income is at 42 percent of the budgeted year. Mr. Jerry Shamburger made a motion to approve the financials and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for February, no major issues to report.
- 5. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh stated things were going well, received very good review for data masters and Ali records.
- 6. Discuss, consider, and take any necessary action to authorize the District Director to approve, as per the PSAP Participation Funding Guidelines, a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Overton Police Department in the amount not to exceed \$6,016.50 for the purchase of a new Police/Dispatch Server, Firewall, and access point to enhance the delivery of 911**

services to the citizens of Overton and Smith County.

Mr. Morales stated the PSAP funding requested for Overton Police Department approved not to exceed \$6016.50 Mr. Johnny Brown made a motion to approve, Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.

7. Discuss, consider, and authorize the District Director to issue payment for services to date related to the design, renovation, and construction of the SC911 District Administration Building, to Fitzpatrick Architects.

Mr. Morales stated that no invoices are due. Trey Greer & Corey Guidry with Fitzpatrick Architects were present and gave brief overview of building floorplans and completion date of July 11th 2020.

7. Receive update from Director for 2019 Telecommunicator week. Mr. Morales gave update on 2019 Telecommunicators Banquet planned for April 17th, 2019 at Grand Slam Arcade.

8. District Directors Report. Mr. Morales had nothing new to report, stated upcoming trips in Orlando and Baltimore for Board of Directors interested in attending.

9. Mr. Johnny Brown made a motion to adjourn and Mr. Jerry Shamburger seconded the motion at 10:44 am.