

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
May 21, 2019

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:02 AM on April 21, 2019 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Johnny Brown

Staff Present: Bill Morales
 Jan Funderburgh
 Louie Downey
 Danna Hudson
 Catarina Ridgeway
 Victoria Davis

Guest: Billy Yates- Tyler PD
 Mark Willard- UTHET EMS
 Michael Smith-UTHET EMS
 Ivan Leon-UTHET EMS
 Ron Stutes- Attorney

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present, voting member Bobby Gorman and Ron Schaffer were not present.
- 2. Approval of April 24, 2019 Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 3. Review and Approval of April 2019 Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of April we are at 58 percent of the budgeted year. The expenses are at 41 percent and the income is at 57 percent of the budgeted year. Mr. Johnny Brown made a motion to approve the financials and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
- 4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for April, Mr. Morales stated there were no major issues to report.
- 5. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh stated things were going well, stated that meetings have begun to start the new Ariel photos. Ms. Funderburgh explained the new Ali Database switch will be delayed until June 12th, everything else is on schedule, training is set to begin next week.
- 6. Discuss, consider, and authorize the District Director to issue payment for services to date related to the design, renovation, and construction of the SC911 District Administration Building, to Fitzpatrick Architects.**

Mr. Morales stated that April invoice for \$5600 is due and reflects 70% of schematic design completion. Mr. Jerry Shamburger made a motion to approve payment for invoice to Fitzpatrick Architects and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

7. Discuss, consider, and take any necessary action on proposed SC911 District FY 2019-2020 Operating Budget including timeline and proposed projects to be funded. Mr. Morales discussed budget time line and dates. Mr. Morales stated the 2019/2020 budget will significantly reflect expenses of the completion of construction payments of new building, and the upgrade or refresh of all PSAP equipment.

8. District Directors Report. Mr. Morales discussed building plans and presented design on program provided by Fitzpatrick Architects. Mr. Morales stated the design does not represent color schemes or materials.

9. Mr. Johnny Brown made a motion to adjourn and Mr. Jerry Shamburger seconded the motion at 10:54 am.