

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
August 21, 2019

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:01 AM on August 21, 2019 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Johnny Brown
 Ron Shaffer

Staff Present: Bill Morales
 Jan Funderburgh
 Louie Downey
 Danna Hudson
 Catarina Ridgeway
 Victoria Davis

Guest: Ron Stutes- Attorney
 Corey Guidry- Fitzpatrick Architects
 Trey Greer- Fitzpatrick Architects
 Shelby Mahaffey- Fitzpatrick Architects
 Michael Seale- TJC Police Department
 Don Bell- Smith County

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present, voting board member Bobby was not present, non- voting member Fred Cowan was not present.

- 2. Approval of July 23, 2019 Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown made a motion to accept the minutes and Mr. Ron Schaffer seconded the motion. The motion was carried unanimously.

- 3. Review and Approval of July 2019 Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of June we are at 83 percent of the budgeted year. The expenses are at 59 percent and the income is at 81 percent of the budgeted year. Mr. Johnny Brown made a motion to approve the financials and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.

- 4. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for July, Mr. Morales stated there were no major issues to report.

- 5. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh stated a few adjustments and fining tuning were being made, overall everything is going well.

6. Receive presentation, discuss, consider, and take any necessary action regarding SC 911 Network administrative office building project from Fitzpatrick Architects. Mr. Corey Guidry of Fitzpatrick Architects presented renovation and construction design of SC 911 Administrative building. Mr. Guidry stated bidding and permitting to begin September 17th, 2019.

7. Discuss, consider, and authorize the District Director to issue payment for services to date related to the design, renovation, and construction of the SC911 District Administration Building, to Fitzpatrick Architects. Mr. Morales presented August invoice for services to date from Fitzpatrick Architects for \$16,800. Mr. Jerry Shamburger made a motion to authorize the District Director to issue payment and Mr. Jerry Shaffer seconded the motion. The motion was carried unanimously.

8. Discuss, consider, and take any necessary action to authorize the District Director, on behalf of the GIS Consortium, to approve and issue a purchase order to Surdex in the amount not to exceed \$125,192.00 for the acquisition and production of high resolution Orthoimagery as part of the GIS Consortium Orthoimagery project. Funding for this project is from the GIS Consortium Fund. Mr. Morales recommended purchase order for Surdex to provide the acquisition and production of high resolution Orthoimagery in the amount not to exceed \$125,192.00 from the GIS Consortium Fund. Mr. Jerry Shamburger made a motion to approve the purchase order, Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

9. Discuss, consider, and take any necessary action on the Smith County 9-1-1 Communications District Fiscal Year 2019-2020 Proposed Operating Budget and authorize the District Director to submit the draft budget to Smith County Commissioners Court and the 11 Participating Municipalities for review, comment, and approval prior to final adoption by the SC911 District Board of Managers. Mr. Morales stated that budget has been approved by all municipalities apart from Arp, Chapel Hill, Hideaway, Noonday, and Winona. Mr. Morales stated that we will reach out to these Municipalities to follow up for approval.

10. District Directors Report. Mr. Morales stated that he has reached out to Mayoral candidates to meet and give an overview of our operations and offer a greater understanding of how the SC 911 district works. Mr. Morales stated that APCO conference went very well and was highly attended.

11. Mr. Johnny Brown made a motion to adjourn and Mr. Ron Schaffer seconded the motion at 10:57 am.