

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
October 17th, 2019

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:04 AM on October 17th, 2019 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Johnny Brown
 Ron Shaffer
 Bobby Garmon
 Fred Cowan

Staff Present: Bill Morales
 Louie Downey
 Danna Hudson
 Jan Funderburgh
 Victoria Davis

Guest: Ron Stutes- Attorney
 Mike Adams- Christus EMS
 Don Bell- Smith County
 Corey Guidrey- Fitzpatrick Architects

1. **Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present, voting member Ron Schaffer was present at 10:06 am.
2. **Public Comment.** There was no Public Comment made.
3. **Approval of September 25th, 2019 Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
4. **Review and Approval of September 2019 Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of September we are at 100 percent of the budgeted year. The expenses are at 75 percent and the income is at 97 percent of the budgeted year. Mr. Johnny Brown made a motion to approve the financials and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
5. **Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for September, Mr. Morales stated there were no major issues to report.
6. **Review SC911 Database and GIS activities.** Ms. Jan Funderburgh stated things were going well. Ms.

Funderburgh stated that land line revenue has gone down while business has gone up with more lines going to VOIP.

7. Discuss, consider, and take any necessary action on the nomination or re-nomination of two members of the Smith County 911 Communications District Board of Managers for the 2020 Calendar year. Mr. Morales stated that nominations were mailed, and the Lindale nomination was received voting for Ron Shaffer.

8. Receive recommendation from Fitzpatrick Architects regarding award of construction contract for SC 911 Network administrative office building project, and discuss, consider, and take any necessary action regarding the selection and award of construction contract. Mr. Corey Guidry from Fitzpatrick Architects presented top bids being considered. Mr. Morales stated committee discussed top four contractors. Mr. Bobby Garmon made a motion to select Kea Contractors. Mr. Johnny Brown seconded the motion. The motion carried with one abstaining by Mr. Ron Shaffer.

9. Receive update, discuss, consider, and take any necessary action regarding 2019-2020 GIS Consortium Orthoimagery project with Surdex Corporation. Mr. Morales stated that a schedule and deliverables are provided for important project dates.

10. Discuss, consider, and authorize the District Director to issue payment for services to date related to the design, renovation, and construction of the SC911 District Administration Building, to Fitzpatrick Architects. Mr. Morales presented August invoice for services to date from Fitzpatrick Architects for \$7650. Mr. Jerry Shamburger made a motion to authorize the District Director to issue payment and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

11. District Directors Report. Mr. Morales gave a update on the generator, stating that ECOG will no longer be purchasing, we will be looking into selling generator to someone else.

12. Mr. Bobby Garmon made a motion to adjourn and Mr. Johnny Brown seconded the motion at 10:55 am.