

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
January 15, 2020

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:00 AM on January 15, 2020 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Johnny Brown
 Ron Shaffer
 Bobby Garmon
 Fred Cowan

Staff Present: Bill Morales
 Louie Downey
 Danna Hudson
 Jan Funderburgh
 Victoria Davis
 Catarina Ridgeway

Guest: Ron Stutes- Attorney
 Ivan Leon-UT Health EMS
 Mark Willard-UT Health EMS
 Don Bell- Smith County

1. **Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present.
2. **Public Comment.** There was no Public Comment made.
3. **Discuss, Consider, and take any necessary action to authorize the District Director to enter into an agreement with the Law Firm of Wilson, Robertson, and Cornelius, P.C. to retain the legal services of Ron Stutes and execute the request for transfer of SC 911 Network files from Potter Minton PC.** Mr. Bobby Garmon made a motion to retain legal services of Ron Stutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
4. **Approval of December 12th, 2019 Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown made a motion to accept the minutes and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
5. **Review and Approval of December 2019 Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of December we are at 25 percent of the budgeted year. The

expenses are at 16 percent and the income is at 9 percent of the budgeted year. Mr. Johnny Brown made a motion to approve the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.

6. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points. Mr. Morales presented the trouble tickets for December, Mr. Morales stated there were no major issues to report.

7. Review SC911 Database and GIS activities. Ms. Jan Funderburgh stated things were going well. Ms. Funderburgh the QC project is underway. Ms. Funderburgh that so far, the pictures looking great and crisp, and ahead of schedule. Ms. Funderburgh stated the old database is gone and Greg has gone to all locations and cleaned up wiring, no database problems at all.

8. Receive update from District Director, discuss, and take any necessary action regarding construction of SC 911 Network administrative office building project. Mr. Bill Morales stated that the project is moving right along. Mr. Morales stated that a meeting took place last week and progress is underway, steel has been ordered, and everything is on schedule. Mr. Morales stated AT&T will be primary and Suddenlink secondary, looking into AT&T wireless as a backup to replace Suddenlink.

9. Discuss, consider, and authorize the District Director to issue payment for services to date related to the design, renovation, and construction of the SC911 District Administration Building, to Fitzpatrick Architects. Mr. Morales presented January invoice for services to date from Fitzpatrick Architects for \$4041.08. Mr. Johnny Brown made a motion to authorize the District Director to issue payment and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.

10. Discuss, consider, and ratify the approval and issuance of payments authorized by the Building Construction Committee for services to date related to renovation and construction of the SC911 District Administration Building, to Kea General Contractors. Mr. Morales presented January invoice for services to date from Kea General Contractors for \$99,630.00. Mr. Jerry Shamburger made a motion to ratify the approval of payment for \$99,630.00, and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.

11. Discuss, consider, and take any necessary action to authorize the District Director, on behalf of the GIS Consortium, to approve and issue payment to Surdex in the amount of \$75,115.20 (partial payment of \$125,192.00 total project) for the acquisition and production of high resolution Orthoimagery as part of the GIS Consortium Orthoimagery project. Funding for this project is from the GIS Consortium Fund. Mr. Bobby Garmon made a motion to authorize the District Director payment in the amount of \$75,115.20 (partial payment of \$125,192.00 total project) for the acquisition and production of high resolution Orthoimagery as part of the GIS Consortium Orthoimagery project. Funding for this project is from the GIS Consortium Fund and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

12. District Directors Report. Mr. Morales stated details for 2020 conferences NENA and APCO, and those interested should contact Ms. Danna Hudson for assistance.

13. Mr. Bobby Garmon made a motion to adjourn and Mr. Jerry Shamburger seconded the motion at 10:28 am.