

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
February 19th, 2020

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:00 AM on February 19th, 2020 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present: Gene Cottle
 Jerry Shamburger
 Johnny Brown
 Ron Shaffer
 Fred Cowden

Staff Present: Bill Morales
 Louie Downey
 Danna Hudson
 Jan Funderburgh
 Victoria Davis
 Catarina Ridgeway

Guest: Ron Stutes- Attorney
 Ivan Leon-UT Health EMS
 Mark Willard-UT Health EMS

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Voting member Mr. Bobby Garmon was not present.
- 2. Public Comment.** There was no Public Comment made.
- 3. Approval of January 15^h, 2020 Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Jerry Shamburger made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 4. Review and Approval of January 2020 Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of January we are at 33 percent of the budgeted year. The expenses are at 10 percent and the income is at 65 percent of the budgeted year. Mr. Johnny Brown made a motion to approve the financials and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.
- 5. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for January, Mr. Morales stated there were no major issues to report.

6. Review SC911 Database and GIS activities. Ms. Jan Funderburgh stated things were going well. Ms. Funderburgh the aerials have come back and are loaded and look great. Victoria Davis stated that we are working with Google to upload or data into Google Maps to improve accuracy. Ms. Davis also stated that Smart 911 has replaced Code Red and using Google Data, this could cause some confusion with comparing to our data. Mr. Morales stated that we would monitor and issues that may arise.

7. Receive update from District Director, discuss, and take any necessary action regarding construction of SC 911 Network administrative office building project. Mr. Bill Morales stated that the project is moving right along. Mr. Morales stated that footings and foundation has been poured and minor changes are being made to IT room. Mr. Morales stated that conduit was ran to street and a new invoice will be received apart from additional construction cost. Mr. Morales stated that some additional roofing to replace rusted spots have been added all within budget. Mr. Morales stated that everything is going well, and a construction meeting is set up for later, and all are welcome to go see building progress after meeting.

8. Discuss, consider, and authorize the District Director to issue payment for services to date related to the design, renovation, and construction of the SC911 District Administration Building, to Fitzpatrick Architects. Mr. Morales presented February invoice for services to date from Fitzpatrick Architects for \$1923.11. Mr. Johnny Brown made a motion to authorize the District Director to issue payment and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.

9. Discuss, consider, and ratify the approval and issuance of payments authorized by the Building Construction Committee for services to date related to renovation and construction of the SC911 District Administration Building, to Kea General Contractors. Mr. Morales presented February invoice for services to date from Kea General Contractors for \$44646.08. Mr. Gene Cottle requested that proof of check for invoice payments be included in board book packages to ratify the approval of payment. Mr. Johnny Brown made a motion to ratify the approval of payment for \$44646.08, and Mr. Jerry Shambuger seconded the motion. The motion was carried unanimously.

10. District Directors Report. Mr. Morales stated that January 30th, 2020 the SC 911 District met with Tyler Junior College Board of Trustees to approve 10,000 PSAP participation request fund. Board had previously approved contingent to the approval of TJC Board of Trustees approval. Mr. Morales stated that the SC Telecommunications banquet will be held on Friday April 17th, 2020 at 6:30 pm, Evites will go out in early March. Mr. Morales stated the Tyler Development Economic Counsel appreciation luncheon will be Tuesday April 14th, 2020 from 11:30 am to 1:00 pm, if anyone is interested please let Bill know.

11. Mr. Johnny Brown made a motion to adjourn and Mr. Ron Shaffer seconded the motion at 10:37 am.