

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
March 19<sup>th</sup>, 2020

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:00 AM on March 18th, 2020 in the Board Room of the District's office at 1001 ESE Loop 323 Suite #410.

Board Members Present:           Gene Cottle  
  Johnny Brown  
  Ron Shaffer  
  Bobby Garmon

Staff Present:                         Bill Morales  
  Louie Downey  
  Jan Funderburgh

Guest:                                    Ron Stutes- Attorney

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present. Voting member Mr. Jerry Shamburger was not present, Non-voting member Fred Cowan was not present.
- 2. Public Comment.** There was no Public Comment made.
- 3. Approval of February 19th, 2020 Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown made a motion to accept the minutes and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
- 4. Review and Approval of February 2020 Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of February we are at 42 percent of the budgeted year. The expenses are at 11 percent and the income is at 70 percent of the budgeted year. Mr. Bobby Garmon made a motion to approve the financials and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.
- 5. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for February, Mr. Morales stated there were no major issues to report.
- 6. Review SC911 Database and GIS activities.** Ms. Jan Funderburgh stated that the aerials were in and things are going very well.

**7. Receive update from District Director, discuss, and take any necessary action regarding construction of SC 911 Network administrative office building project.** Mr. Bill Morales stated that there were three change order modifications all within budget. Mr. Morales stated additional steel beam was purchased for front of the building, also new roofing material was ordered for rusted spots to ensure no future erosion. Mr. Morales stated that the sewer line will also be relocated and upgraded and that the metal framework would begin soon, as there was a delay from the rain, after which framing will begin.

**8. Discuss, consider, and authorize the District Director to issue payment for services to date related to the design, renovation, and construction of the SC911 District Administration Building, to Fitzpatrick Architects.** Mr. Morales presented March invoice for services to date from Fitzpatrick Architects for \$1923.11. Mr. Bobby Garmon made a motion to authorize the District Director to issue payment and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

**9. Discuss, consider, and ratify the approval and issuance of payments authorized by the Building Construction Committee for services to date related to renovation and construction of the SC911 District Administration Building, to Kea General Contractors.** Mr. Morales presented March invoice for services to date from Kea General Contractors for \$77,628.83. Mr. Bobby Garmon made a motion to ratify the approval of payment for \$77,628.83, and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

**10. District Directors Report.** Mr. Morales stated due to the ongoing developments of the Corona virus, employees of the SC 911 District would be working the remainder week from home until Monday March 23, 2020. Mr. Morales stated all calls would be transferred to a voice mail and answered by staff Caterina Ridgeway whom will also transferred and share as needed. Mr., Morales stated that address request could be accomplished from staff IPADS. Mr. Morales stated the majority of walk in traffic is request for addresses. Mr. Morales stated that sanitizing has been limited in the building, but at capacity with the public having access to building and elevators. Mr. Morales stated that updates would begin as new developments continue to occur.

**11.** Mr. Johnny Brown made a motion to adjourn and Mr. Bobby Garmon seconded the motion at 10:29 am.