

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
April 21, 2021

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:04 AM on April 21, 2021 due to COVID 19, this meeting will be held VIA Teleconference.

Board Members Present: Gene Cottle (in person)
 Johnny Brown (in person)
 Jerry Shamburger (in person)
 Bobby Garmon (in person)
 Ron Shaffer (in person)

Staff Present: Bill Morales (in person)
 Jan Funderburgh (in person)
 Victoria Davis (in person)
 Louie Downey (in person)
 Danna Hudson (in person)
 Catarina Ridgeway (via teleconference)

Guest: Ron Stutes (in person)
 John White- SCAD

1. **Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present.
2. **Public Comment.** No public comment was made.
3. **Approval of March 17th, 2021 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
4. **Review and Approval March Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of March we are at 50 percent of the budgeted year. The expenses are at 18 percent and the income is at 40 percent of the budgeted year. Mr. Johnny Brown made a motion to approve the financials and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
5. **Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales presented the trouble tickets for March. No major issues to report.
6. **Review SC911 Database and GIS activities.** Mrs. Victoria Davis stated everything is going well.
7. **Receive update on committee to review changes to the personnel policy to include retiree**

health benefits to employees with a minimum of 25 years of service with the SC 911 District.

Mr. Morales stated that we received several responses from 911 districts on personnel policies for retiree health benefits. Mr. Morales stated that after meeting, a group including Bill Morales, Gene Cottle, Ron Shaffer, Ron Stutes, Danna Hudson, and Catarina Ridgeway would convene to discuss best option for district and return recommendation with documentation for May meeting.

8. Receive update, consider, and take any necessary action regarding the installation of upgraded 911 Call Handling CPE, 911 Circuits, 911 Network upgrades, and reporting software at 35 positions located at the SC 911 Public Safety Answering Points. Mr. Morales stated that Debbie Gee is keeping us updated on schedule, and we are happy to have her assistance. Fred Cowden stated majority of circuits have been installed and Greg is in the process of testing. Mr. Cowden stated that equipment has been delivered.

9. Discuss, Consider, and take any necessary action authorizing the District Director, on behalf of the GIS Consortium, to approve a contract with Surdex Corporation to produce an updated County-Wide Contour and Water Body Mapping map product to include 2-foot contours for the boundaries of the City of Tyler and 4-foot contours for all other areas of Smith County. This project is not to exceed \$90,777.00 as budgeted in the FY 2020-2021 GIS Consortium Budget. Mr. Morales stated a discussion has been ongoing regarding the updated elevation contours of Smith County, the consortium has been able to set aside the funds for the project. Mr. Morales stated that John White from SCAD received bid and the attachment shows addendum to cost. Mr. Morales stated that other interested cities can be contacted by SCAD to determine interest at an additional cost at cities expense. Mr. Jerry Shamburger made a motion to approve the authorizing of the District Director, on behalf of the GIS Consortium, to approve a contract with Surdex Corporation to produce an updated County-Wide Contour and Water Body Mapping map product to include 2-foot contours for the boundaries of the City of Tyler and 4-foot contours for all other areas of Smith County. This project is not to exceed \$90,777.00 as budgeted in the FY 2020-2021 GIS Consortium Budget, with the option to opt in surrounding cities at their expense, and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

10. Discuss, consider, and take any necessary action to authorize the District Director, on behalf of the GIS Consortium, to submit request for responses to a Scope of Work for Acquisition and Production of High Resolution Orthoimagery through to the StratMap/DIR Vendor pool, also known as, The Texas Strategic Mapping Contract with the permission of the Texas Water Development Board. Mr. Morales stated that on behalf of consortium: Smith County 911, City of Tyler, Smith County Government, and Smith County Appraisal District the scope of work accusation will be issued by June 1st, with a response date of July 30th. Mr. Morales stated that scope of work will be submitted to the DIR list of approved and vetted vendors. Mr. Morales stated then we will issue a contract with new ariels provided within 90 days. Mr. John White of SCAD stated that the flight window is December 1st, through February with a final product of 90 days. Mr. Johnny Brown made a motion to approve the District Director to take any necessary action to authorize the District Director, on behalf of the GIS Consortium, to submit request for responses to a Scope of Work for Acquisition and Production of High Resolution Orthoimagery through to the StratMap/DIR Vendor pool, also known as, The Texas Strategic Mapping Contract with the permission of the Texas Water Development Board, and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.

10. District Directors report. Mr. Morales stated that the TC week dispatcher's appreciation party had a significantly less turn out then the RSVP numbers. Mr. Morales stated that in the future we can assess

the measure of the district's involvement. Ms. Amanda Cook stated the party was appreciated and factors such as COVID 19 and inclement weather could have contributed to low turnout. Mr. Morales stated that Bill 2911 is circulating which allows districts to set new 911 fees, all monies will be received by state and distributed based on population. Mr. Morales stated that cities are going forward with mobile radio project purchases. Mr. Morales stated that financially we are limited to the end of the budget year, at that time we will further evaluate radio project. Mr. Morales stated that June 24th is the set date for the retirement party at Holly Tree on behalf of Jan Funderburgh, more information will follow.

11. Adjournment. Mr. Johnny Brown made a motion to adjourn and Mr. Bobby Gorman seconded the motion at 11:00 am.