

MINUTES OF  
SC 9-1-1 COMMUNICATIONS DISTRICT  
BOARD OF MANAGER'S MEETING  
OF  
May 19th, 2021

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:01 AM on May 19th, 2021 due to COVID 19, this meeting will be held VIA Teleconference.

Board Members Present:       Gene Cottle (in person)  
  Johnny Brown (in person)  
  Jerry Shamburger (in person)  
  Bobby Garmon (in person)  
  Fred Cowden (via teleconference)

Staff Present:                    Bill Morales (in person)  
  Jan Funderburgh (in person)  
  Victoria Davis (in person)  
  Louie Downey (in person)  
  Danna Hudson (in person)  
  Catarina Ridgeway (via teleconference)

Guest:                             Ron Stutes Wilson Law (in person)  
  Phil Burkhardt SCOC (in person)

1. **Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present.
2. **Public Comment.** No public comment was made.
3. **Approval of April 21st, 2021 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon made a motion to accept the minutes and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
4. **Review and Approval April Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of April we are at 58 percent of the budgeted year. The expenses are at 22 percent and the income is at 77 percent of the budgeted year. Mr. Johnny Brown made a motion to approve the financials and Mr. Bobby Garmon seconded the motion. The motion was carried unanimously.
5. **Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales will present April and May trouble tickets at next board meeting In June. No major issues to report.
6. **Review SC911 Database and GIS activities.** Mrs. Victoria Davis stated everything is going well, we are set for a seamless transition as Jan leaves. Ms. Davis introduced the ECATS dashboard and stated that it works as a visual representation and provides great call summary report which is user friendly.

Ms. Davis stated that reports can be broken down into individual PSAPS and that the various reports are customizable. Mr. Morales stated that training over ECATS will be announced at the next PSAP managers meeting on June 10<sup>th</sup> with a possible first training to follow that meeting.

**7. Discuss, consider, and take any necessary action on RESOLUTION 21-006 AUTHORIZING THE OFFERING OF HEALTH BENEFITS COVERAGE TO DISTRICT RETIREES; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.** Mr. Morales stated that the resolution is presented to authorize the offering of benefits as defined under section four. Mr. Ron Stutes stated that the resolution is reviewed every five years. Mr. Cottle stated that section two should be amended that retirement eligibility should be approved with one factor of twenty years of service at any age. Mr. Jerry Shamburger made a motion to approve the authorizing necessary action on RESOLUTION 21-006 AUTHORIZING THE OFFERING OF HEALTH BENEFITS COVERAGE TO DISTRICT RETIREES; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE with the change from the printed copy that the retirement eligibility will be determined by one factor which is twenty years of service at any age with the Smith County 911 Communications district. Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

**8. Receive update, consider, and take any necessary action regarding the installation of upgraded 911 Call Handling CPE, 911 Circuits, 911 Network upgrades, and reporting software at 35 positions located at the SC 911 Public Safety Answering Points.** Mr. Morales stated that the project is going great and we have an update follow-up call today May 19<sup>th</sup> at 3:30.

**9. Receive update, consider, and take any necessary action regarding the GIS Consortium project of the contract with Surdex Corporation to produce an updated County-Wide Contour and Water Body Mapping map product to include agreements with cities participating in 2-foot contours upgrade.** Mr. Morales stated we reached out to John White with SCAD and ask for pricing for the smaller cities that cost for additional contours for additional entities is very reasonable. Mr. Morales stated that we have heard back from everyone from Arp. Mr. Morales stated that Ron Stutes drew up an interlocal agreement, which is attached and will deliver the project, Catarina will invoice for each. Mr. Jerry Shamburger made a motion to approve the authorizing of the District Director, on behalf of the GIS Consortium to execute interlocal agreements with participating entities as shown in the attachment with Surdex Corporation to produce an updated County-Wide Contour and Water Body Mapping map product to include agreements with cities participating in 2-foot contours upgrade, Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

**10. Discuss, consider, and take any necessary action to authorize the District Director, on behalf of the GIS Consortium, to submit request for responses to a Scope of Work for Acquisition and Production of High Resolution Orthoimagery through to the StratMap/DIR Vendor pool, also known as, The Texas Strategic Mapping Contract with the permission of the Texas Water Development Board.** Mr. Morales stated that on behalf of consortium: Smith County 911, City of Tyler, Smith County Government, and Smith County Appraisal District the scope of work accusation will be issued by June 1<sup>st</sup>, with a response date of July 30<sup>th</sup>. Mr. Morales stated that scope of work will be submitted to the DIR list of approved and vetted vendors. Mr. Morales stated then we will issue a contract with new ariels provided within 90 days

**10. District Directors report.** Mr. Morales stated that transition is going well in preparation with Jan's

retirement. Mr. Morales stated that invitations have gone out for Jan's retirement party. Mr. Morales stated that during the last storm we were able to use our generator and everything worked fine. Mr. Morales stated that our equipment at the SCCO is getting surrounded and should consider a substation prior to the next upgrade to house are equipment separate from SCCO building. Mr. Morales introduced Phil Burkhart as new GIS Manager for the city.

**11. Adjournment.** Mr. Johnny Brown made a motion to adjourn and Mr. Bobby Gorman seconded the motion at 11:03 am.