

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
August 25th, 2021

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:09 AM on August 25th, 2021 due to COVID 19, this meeting will be held VIA Teleconference.

Board Members Present: Gene Cottle (in person)
 Johnny Brown (in person)
 Jerry Shamburger (in person)
 Bobby Garmon (in person)
 Ron Shaffer (in person)

Staff Present: Bill Morales (in person)
 Victoria Davis (in person)
 Louie Downey (in person)
 Danna Hudson (in person)
 Catarina Ridgeway (via conference)

Guest: Ron Stutes -Wilson Law (in person)
 Michael Smith- UT Health (in person)
 Don Bell- SCSO (in person)

- 1. Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present, board member Bobby Garmon not present, non- voting member Fred Cowden was not present.
- 2. Public Comment.** No public comment was made.
- 3. Approval of July 21st, 2021 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Johnny Brown made a motion to accept the minutes and Mr. Shamburger seconded the motion. The motion was carried unanimously.
- 4. Review and Approval July Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of July we are at 83 percent of the budgeted year. The expenses are at 29 percent and the income is at 91 percent of the budgeted year. Mr. Bobby Garmon a motion to approve the financials and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
- 5. Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales reported trouble tickets for July. No major issues to report.
- 6. Review SC911 Database and GIS activities.** Mrs. Victoria Davis stated everything is going well, the aerial photography bids were reviewed, six bids in total. The evaluation process went well and the

bids were competitive this year.

7. Receive update and take any necessary action on the Smith County 9-1-1 Communications District Fiscal Year 2021-2022 Proposed Operating Budget as submitted to Smith County Commissioners Court and the 11 participating municipalities within the SC 911 Service Boundaries.

Mr. Morales stated that we have received approval from these cities so far Arp, Lindale, Winona, Troup. Mr. Morales stated that the Smith County Commissioners court approved yesterday. Mr. Morales stated that the City of Tyler has us on agenda for September the 8th.

8. Discuss, consider, and take any necessary action to authorize the District Director to approve, as per the PSAP Participation Funding Guidelines, a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Tyler for the fifth and final payment in the amount of \$50,000 as part of a five-year commitment of \$250,000 for the participation purchase of a Police/Dispatch Computer Aided Dispatch (CAD) software to enhance the delivery of 911 services to The City of Tyler.

Mr. Jerry Shamburger a motion to approve the authorize the District Director to approve, as per the PSAP Participation Funding Guidelines, a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from The City of Tyler for the fifth and final payment in the amount of \$50,000 as part of a five-year commitment of \$250,000 for the participation purchase of a Police/Dispatch Computer Aided Dispatch (CAD) software to enhance the delivery of 911 services to The City of Tyler and Mr. Ron Shaffer seconded the motion. The motion was carried unanimously.

9. Discuss, consider, and take any necessary action to authorize the District Director to approve, as per the PSAP Participation Funding Guidelines, a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from Smith County Commissioners Court in the amount of \$50,000 for the participation in an \$890,000 project of purchasing Motorola Radios to be used by the SCSO, SC Fire Marshall's Office, and SC Constables to enhance the delivery of 911 services to the residents of Smith County.

Mr. Jerry Shamburger made a motion to approve the to authorize the District Director to approve, as per the PSAP Participation Funding Guidelines, a new Request for Public Safety Answering Point (PSAP) Project Participation Funds from Smith County Commissioners Court in the amount of \$50,000 for the participation in an \$890,000 project of purchasing Motorola Radios to be used by the SCSO, SC Fire Marshall's Office, and SC Constables to enhance the delivery of 911 services to the residents of Smith County and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.

10. Receive update, consider, and take any necessary action regarding the installation of upgraded 911 Call Handling CPE, 911 Circuits, 911 Network upgrades, and reporting software at 35 positions located at the SC 911 Public Safety Answering Points.

Mr. Morales stated there is nothing to report, Greg and AT&T team are out installing and getting the new equipment in place. Last week dispatchers had an overview training, the cutovers are set for end of September. Overton has been moved to the back of the cutover installation schedule, until it is determined if calls will be routed over to Smith County.

11. Receive update, consider, and take any necessary action regarding Scope of Work for Acquisition and Production of High Resolution Orthoimagery through to the StratMap/DIR Vendor pool, also known as, The Texas Strategic Mapping Contract with the permission of the Texas Water Development Board.

Mr. Morales stated that submittals were ranked out to be submitted to the board at the next board meeting when the recommended choice can be disclosed.

District Directors report. Mr. Morales stated that Valley View is sending out the contract to over twenty-two banks, and we will make a recommendation to board. Mr. Morales stated Smith County is requesting money for radios which is included in budgets, and City of Tyler request for assistance with console radios. We have budget for those in the budget and those requests will begin to come in in for the next budget year. Mr. Morales stated that Victoria Davis will be leaving to become a stay at home mom. Mr. Morales stated that we have begun the search for that position. Mr. Morales stated that those who are interested are welcome to set in on interviews.

Adjournment. Mr. Johnny Brown made a motion to adjourn and Mr. Ron Shaffer seconded the motion at 10:37 am.