

MINUTES OF
SC 9-1-1 COMMUNICATIONS DISTRICT
BOARD OF MANAGER'S MEETING
OF
September 22nd, 2021

The regular meeting of the Board of Manager's meeting was called to order by Chairman Gene Cottle at 10:03 AM on September 22nd, 2021.

Board Members Present: Gene Cottle (in person)
 Johnny Brown (in person)
 Jerry Shamburger (in person)
 Bobby Garmon (in person)
 Ron Shaffer (in person)
 Fred Cowden (via teleconference)

Staff Present: Bill Morales (in person)
 Victoria Davis (via teleconference)
 Louie Downey (via teleconference)
 Danna Hudson (via teleconference)
 Catarina Ridgeway (via teleconference)

Guest: Ron Stutes -Wilson Law (in person)
 Ed Turner-Surdex
 John White (SCAD)
 Cornell Rowan -Surdex
 Jeffery Smith-ESD

1. **Call to order and introduction.** Mr. Gene Cottle stated that there was a quorum present.
2. **Public Comment.** No public comment was made.
3. **Approval of August 25th, 2021 Board Meeting Minutes.** Mr. Cottle asked for comments or a motion. Mr. Bobby Garmon made a motion to accept the minutes and Mr. Johnny Brown seconded the motion with the correction to remove statement that meeting will be held via teleconference. The motion was carried unanimously.
4. **Review and Approval August Financials.** Mr. Morales presented the financials for review and discussion. Mr. Morales stated for the month of August we are at 92 percent of the budgeted year. The expenses are at 33 percent and the income is at 97 percent of the budgeted year. Mr. Bobby Garmon a motion to approve the financials and Mr. Johnny Brown seconded the motion. The motion was carried unanimously.
5. **Review Trouble Ticket reports for all SC911 District Public Safety Answering Points.** Mr. Morales reported trouble tickets for August. No major issues to report.

6. Review SC911 Database and GIS activities. Mrs. Victoria Davis stated everything is going well and we will review the aerial photography on next agenda item.

7. Discuss, consider, and take any necessary action to authorize the District Director, on behalf of the GIS Consortium, to select Surdex Corporation for the 2022 Smith County Orthoimagery Project and to approve and issue a purchase order to Surdex in the amount not to exceed \$119,348.80 for the acquisition and production of high resolution Orthoimagery and Change Detection Products (Structure, Pools, and Decks). Funding for this project is from the GIS Consortium Fund. Mr. Morales stated summary provided of Orthoimagery project review. Smith County Consortium met on August 20th, 2021 to score the six responding proposals for aerial photography. Mr. Morales stated the consortium had representatives from each agency, Danna Hudson from SC 911 District, John White from Appraisal District, Lance Yarema from the City of Tyler, Phil Burkhart from Smith County. Mr. Morales stated the proposals submitted were from Surdex, Beacon Aviation, Sanborn, Quantum, Fugro, and Atlantic. Mr. Morales stated the committee evaluated each submittal and the project plans, samples, pricing, and the evaluation team recommends that the Surdex Corporation be the vendor. Mr. Morales stated that Surdex's complete score given by all evaluators, Surdex scored number one. Mr. Morales stated that on behalf of the GIS Consortium his recommendation selects Surdex's Corporation for the 2022 Smith County Orthoimagery project and to approve the issue of purchase order to Surdex in the amount not to exceed \$119,348.80. Mr. Johnny Brown made a motion to authorize the District Director, on behalf of the GIS Consortium, to select Surdex Corporation for the 2022 Smith County Orthoimagery Project and to approve and issue a purchase order to Surdex in the amount not to exceed \$119,348.80 for the acquisition and production of high resolution Orthoimagery and Change Detection Products (Structure, Pools, and Decks). and Mr. Jerry Shamburger seconded the motion. The motion was carried unanimously.

8. Discuss, consider, and take any necessary action on the final adoption of the Fiscal Year 2021-2022 Smith County 9-1-1 Communications District Operating Budget and GIS Consortium Budget as approved by Smith County Commissioners Court and a majority of the 11 Participating Municipalities within District Boundaries. Mr. Morales stated that budget has been approved by the Smith County Commissioners Court and by ten of the eleven municipalities apart from Hideaway Lake. Mr. Morales stated he recommended approval of the budget, Mr. Garmon approved the 2021-2022 Proposed Operating Budget, Mr. Jerry Shamburger second the motion. The motion was carried unanimously.

9. Receive update, consider, and take any necessary action regarding the installation of upgraded 911 Call Handling CPE, 911 Circuits, 911 Network upgrades, and reporting software at 35 positions located at the SC 911 Public Safety Answering Points. Mr. Morales stated that we have successfully cut over Smith County Sheriff's office, Lindale Police Department, UT Heath Dispatch, everything is running well. Mr. Morales stated some issues with text to 911 feature those are being sent transferred to the City of Tyler.

10. Discuss, consider, and take any necessary action authorizing the District Director to remove The City of Overton Police Department as a SC 911 District Public Safety Answering Point (PSAP) including the removal of 911 CPE, removal from FCC PSAP Registry, and routing all 911 calls to the Smith County Communications Center. The City of Overton approved the interlocal with the SCSO

on September 9, 2021. Mr. Morales stated the City Overton went to their city council and agreed to do away with dispatch and will be handled by Smith County Sheriff's office. Mr. Morales stated we purchased new equipment for Overton, however that will go into surplus and used as needed. Mr. Morales stated that Overton will be removed from the PSAP registry. Mr. Morales stated the calls will be routed based on the ESN, where call will be routed to Smith County.

11. District Directors report. Mr. Morales stated that Valley View is sending out the contract to over twenty-five banks, we will have a conference call with anyone submitting. Mr. Morales stated that request will be submitted the consultant will review and make recommendation and that recommendation will be made to the financial committee and make a recommendation to the board. Mr. Morales stated that we had a testing and balance of the AC units in the building. Mr. Morales stated that a report was done and sent to the architect and general contractor. Mr. Morales stated he is doing a 911 presentation to the rotary club on Monday at First Christian Baptist. Mr. Morales stated our new employee Kim Wheeler starts October 4th. Mr. Morales stated 3 out employees tested positive for COVID and are working from home.

12. Adjournment. Mr. Johnny Brown made a motion to adjourn and Mr. Ron Shaffer seconded the motion at 10:37 am.